

**LICKING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
116 N. 22nd STREET
NEWARK, OHIO 43055**

**BOARD MEETING MINUTES
October 19, 2011**

The Licking County Board of Developmental Disabilities met for its monthly meeting at Eleanor S. Weiant/Administrative Services Center, 116 N. 22nd Street, Newark, Ohio on October 19, 2011. Ms. Dumbauld called the meeting to order at 4:57 p.m.

I. ROLL CALL

Members Present: Mr. Baker, Ms. Dumbauld, Ms. Blasczyk, Ms. Franks, and Mr. Hoover

Members Excused: Mr. Wigginton, and Ms. Wright

II. APPROVAL OF AGENDA

A Motion to approve the Agenda Motion
was made by Ms. Franks and seconded by
Mr. Baker. Motion carried. (See Exhibit A)

Item 2 under the Personnel Committee, proposed revisions to Personnel Policy 4.9
Emergency Closing was removed during the committee meeting.

III. MINUTES OF PREVIOUS MEETING

Motion to approve the September 21, 2011 Motion
board meeting minutes as presented was made by
Mr. Hoover and seconded by Ms. Blasczyk.
Motion carried. (See Exhibit B)

IV. APPROVAL OF BILLS

A Motion was made by Ms. Blasczyk and Motion
seconded by Mr. Baker to approve the
September 2011 bills as contained in the board
packet. Motion carried. (See Exhibit C)

Ms. Franks asked for clarification on the two invoices from the Licking County
Transit Board. Mr. Smith said the invoices represent two separate month billings.

V. HEARING OF VISITORS

Ms. Busse reported on the People First members attendance at the PAR/OSDA
conference. There were sessions at the conference on rights and responsibilities, and
how to balance these. Several sessions were geared to public speaking. Chanda
commended Diana Shannon, who coordinates the local group's efforts, on the
excellent job she is doing.

VI. COMMITTEE REPORTS

A. Personnel Committee

Ms. Franks reported the Personnel Committee met before the Board meeting and reviewed the Personnel Actions Report for September 2011.

1. Personnel Actions Report for September 2011

A Motion was made by Ms. Franks to approve the Personnel Actions Report for September 2011 as presented in the Board packet. Mr. Hoover seconded the Motion. Motion carried. (See Exhibit D) Motion

B. Ethics Council

There were no items on the agenda for the Ethics Council.

C. Finance Committee

Ms. Blasczyk reported the Finance Committee met before the Board meeting and reviewed the Financial Report for September 2011.

1. Financial Report for September 2011

A Motion was made by Ms. Blasczyk to accept the financial report for September 2011 as contained in the Board packet. Motion was seconded by Mr. Hoover. Motion carried. (See Exhibit E) Motion

VII. Leadership Report

Ms. Neely reported meeting dates have been scheduled with Patrick Lanahan to conduct strategic planning. Mr. Lanahan has already received several documents to review in preparation for meeting with leadership team. The proposed strategic plan will be presented to the Board in December or January.

Mr. Wigginton and Ms. Neely meet with Governor Kasich to present information on Region 5 collaboration efforts. Several mini-presentations by counties included the sharing of superintendents, and one Council of Government's implementation of the Play Project in northwest Ohio...

The Commissioners may have an interest in the 675 West Church Street property. We have installed an alarm system and plan on a public auction in the spring of 2012.

Open enrollment for health insurance begins November 1st. Several board members expressed concern about the increasing costs, which will largely be borne by individual staff. Mr. Hoover discussed the increase in premiums. Ms. Neely discussed the health plan changes including higher premiums and required spousal waivers. Ms. Neely said the proposed 2012 budget will contain some level of increase in the salary line item. Ms. Franks said that the coverage and premiums were very comparable to Park National

Bank. Ms. Blasczyk said she could recommend a broker if we wanted to pursue options to the county's health insurance plan. Ms. Neely suggested that the Board discuss health insurance again in December.

Ms. Decker is currently working on the compensation study. It should be presented to the Board in January.

VIII. Old Business

None

IX. New Business

A. Proposed recession of Administrative Policy 3.10 Emergency Closing

Ms. Neely said this policy is no longer needed. Personnel Policy 4.9 Emergency Closing includes the elements of Administrative Policy 3.10 that are needed.

A Motion was made by Mr. Baker to rescind Motion
Administrative Policy 3.10 Emergency Closing
as presented in the Board packet. Ms. Franks
seconded the Motion. Motion carried. (See Exhibit F)

B. Proposed revisions to Administrative Policy 3.9 Transportation

These revisions are the result of our contractual relationship with the Licking County Transit Board and the fact that the Board is no longer a provider of transportation services, but a purchaser of services.

A Motion was made by Ms. Blasczyk to approve the Motion
proposed revisions to Administrative Policy 3.9
Transportation as presented in the Board packet.
Ms. Franks seconded the Motion. Motion carried.
(See Exhibit G)

C. Expiration of one-mil five-year levy

Ms. Neely said she spoke with Tony Stocco from the Licking County Prosecutor's office regarding options for our 1 mill five-year levy which expires 12/31/11. There are three opportunities to replace or renew this levy in November 2011, March 2012 or November of 2012. This levy was originally passed in May of 1987, and it has been replaced every five years since then. If it is replaced, the levy will collect at the current property values which have declined since it was last replaced in May of 2007. If it is renewed it will collect at 2007 property tax values. Mr. Baker said property values are down 5-6% across the county. He felt these values should hold until sometime in 2014. This levy cannot be converted to a continuing status. With the primary scheduled for March 6, 2012, and early voting beginning February 6th, we will have two months to run the campaign. The deadline for the Commissioners to file their resolution placing the issue on the ballot is December 7th.

A Motion was made by Mr. Hoover to approve the Motion
proposed Resolution 2011-13 as presented in the
Board packet. Ms. Franks seconded the Motion.
Motion carried. (See Exhibit H)

X. Hearing of Visitors

None

XI. Executive Session

A Motion was made by Mr. Baker at 5:43 pm to go into executive session to discuss personnel matters. Motion seconded by Ms. Franks. Motion

Roll call:

Mr. Baker – Yes	Mr. Hoover–Yes
Ms. Blasczyk –Yes	Ms. Wright- Excused
Ms. Dumbauld– Yes	Mr. Wigginton- Excused
Ms. Franks– Yes	

Motion carried. The Board entered into executive session at 5:43 pm

Mr. Baker made a motion at 5:52 pm to come out of executive session. Motion was seconded by Ms. Franks. Motion

Roll call:

Mr. Baker – Yes	Mr. Hoover–Yes
Ms. Blasczyk –Yes	Ms. Wright- Excused
Ms. Dumbauld– Yes	Mr. Wigginton- Excused
Ms. Franks– Yes	

Motion carried. The Board came out of executive session at 5:52 pm.

A Motion was made by Ms. Franks and seconded by Mr. Baker to enter into a three-year management contract with Heather Odendahl, Public Information Specialist effective 11/5/11 to 11/4/14. Motion carried. (See Exhibit I) Motion

XII. Adjournment

At 5:55 p.m., Mr. Hoover made a Motion to adjourn the meeting. Motion seconded by Ms. Franks. Motion carried. Motion

Respectfully submitted

Approved

David Wigginton, President

Jean Wright, Secretary