

**LICKING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
116 N. 22nd STREET
NEWARK, OHIO 43055**

**BOARD MEETING MINUTES
January 19, 2011**

The Licking County Board of Developmental Disabilities met for its monthly meeting at Eleanor S. Weiant/Administrative Services Center, 116 N. 22nd Street, Newark, Ohio on January 19, 2011. Mr. Wigginton called the meeting to order at 5:25 p.m.

I. ROLL CALL

Members Present: Mr. Wigginton, Mr. Baker, Ms. Blasczyk, Ms. Dumbauld, Ms. Franks, Mr. Hoover, and Ms. Wright

Members Excused: None

II. APPROVAL OF AGENDA

A Motion to approve the Amended Agenda Motion
was made by Ms. Dumbauld and seconded by
Ms. Franks. Motion carried. (See Exhibit A)

III. MINUTES OF PREVIOUS MEETING

Motion to approve the December 15, 2010 Motion
board meeting minutes as presented was made by
Mr. Hoover and seconded by Ms. Blasczyk.
Motion carried. (See Exhibit B)

IV. APPROVAL OF BILLS

A Motion was made by Ms. Blasczyk and Motion
seconded by Ms. Wright to approve the
December 2010 bills as contained in the board
packet. Motion carried. (See Exhibit C)

V. HEARING OF VISITORS

Ms. Flack shared that the transition of day-to-day transportation services to the Licking County Transit Board is going very well.

VI. COMMITTEE REPORTS

A. Personnel Committee

Ms. Franks reported the Personnel Committee met before the Board meeting and reviewed the Personnel Actions Report for December 2010, proposal to establish three Service Coordination Supervisor positions, proposal for Weight Watchers reimbursement, proposed revisions to Personnel Policy 2.8 Volunteer Services, and proposed revisions to Personnel Policy 2.9 Use of County & Personally Owned Vehicles.

1. Personnel Actions Report for December 2010

A Motion was made by Ms. Franks to approve the Personnel Actions Report for December 2010 as presented in the Board packet. Ms. Wright seconded the Motion. Motion carried. (See Exhibit D)

Motion

2. Proposal to establish three Service Coordination Supervisor positions

A Motion was made by Ms. Franks to approve the proposal to establish three Service Coordination Supervisor positions as presented in the Board packet. Mr. Baker seconded the Motion. Motion carried. (See Exhibit E)

Motion

3. Proposal for Weight Watchers reimbursement

A Motion was made by Ms. Franks to approve the proposal for Weight Watchers reimbursement as presented in the Board packet. Ms. Dumbauld seconded the Motion. Motion carried. (See Exhibit F)

Motion

4. Proposed revisions to Personnel Policy 2.8 Volunteer Services

A Motion was made by Ms. Franks to approve the proposed revisions to Personnel Policy 2.8 Volunteer Services as presented in the Board packet. Mr. Baker seconded the Motion. Motion carried. (See Exhibit G)

Motion

5. Proposed revisions to Personnel Policy 2.9 Use of County & Personally Owned Vehicles

A Motion was made by Ms. Franks to approve the proposed revisions to Personnel Policy 2.9 Use of County & Personally Owned Vehicles as presented in the Board packet. Mr. Baker seconded the Motion. Motion carried. (See Exhibit H)

Motion

B. Program Committee

There were no items on the agenda for the Program Committee.

C. Ethics Council

Ms. Wright reported the Ethics Council met before the Board meeting and reviewed direct service contracts for family members of four Board staff and two Board members.

A Motion was made by Ms. Wright to approve seven (7) direct service contracts as presented in the Board packet. Mr. Baker seconded the Motion. Motion carried. (See Exhibit I) Motion

Ms. Dumbauld and Mr. Hoover abstained from voting on this Motion.

D. Finance Committee

Ms. Blasczyk reported the Finance Committee met before the Board meeting and reviewed the Financial Report for December.

1. Financial Report for the month of December 2010

A Motion was made by Ms. Blasczyk to accept the financial report for December 2010 as contained in the Board packet. Motion was seconded by Mr. Baker. Motion carried. (See Exhibit J) Motion

VII. Leadership Report

Ms. Neely announced Director Martin was reappointed as Director of the DoDD by Governor Kasich. The Governor's proposed budget for the next biennium will be released around March 15, 2011. A potential 10%-20% further cut in county board subsidy money is expected. The reduction in tangible personal property tax will be phased in over the next seven years. This reduction, which will result in a total \$525,000, may be implemented more quickly than the original time table called for. We still hope the proposed rate increase from \$10.18 to \$15.48 per unit for targeted case management will be approved by the Center for Medicaid and Medicare Services (CMS).

Ms. Neely, Mr. Smith and Jennifer Denney plan to meet with Mike Smith, Licking County Auditor to discuss several issues.

The family of the late Betsy O'Neil, is very supportive of transferring the \$15,000 bequest into the endowment fund. Ms. Neely said she would prepare a resolution for the Board approving the transfer for next month's meeting.

VIII. Old Business

A. Nominating Committee Recommendations

Nominations were received from the floor:

A Motion was made by Mr. Baker nominating the following slate of officers:

Motion

Mr. David Wigginton –President
Ms. Nancy Dumbauld – Vice-President
Ms. Jean Wright– Secretary

No other nominations were offered.
The Motion was seconded by Ms. Franks. Motion carried.

Board members should contact Mr. Wigginton and let him know of their preferences regarding committee assignments, so these can be finalized in time for February's Board meeting.

B. Confirmation of meeting dates and times

A discussion regarding starting times for committees and board meeting was held.

A Motion was made by Ms. Franks that LCBDD committee meetings begin at 4:45 PM with the Board meeting beginning at 5:00 PM or directly following the conclusion of the committee meetings, on the third Wednesday of each month beginning in February 2011. Motion seconded by Ms. Blasczyk. Motion carried.

Motion

IX. New Business

A. Proposed Resolution 2011-01 Support for People First officers to attend Project STIR training.

Ms. Neely said this was a good opportunity for the officers of People First to learn leadership skills and prepare to move self-advocacy forward in Licking County.

A Motion was made by Mr. Baker to pass proposed Resolution 2011-01, Support for People First officers to attend Project STIR Training. Motion was seconded by Ms. Dumbauld. Motion carried. (See Exhibit K)

Motion

B. Proposed Resolution 2011-02 to send three vehicles to auction

Ms. Neely said these three vehicles were no longer needed, are high mileage, but run.

A Motion was made by Ms. Dumbauld to approve Resolution 2011-02 to sell the three remaining vehicles at public auction. Motion was seconded by Ms. Blasczyk. Motion carried. (See Exhibit L)

Motion

X. Hearing of Visitors

Mr. Miller announced the Licco annual 5-K has been scheduled for April 23rd at OSU-Newark. He also stated the transition of transportation to the Licking County Transit Board was largely successful because of Donna Flack's efforts and dedication to the program.

XI. Executive Session

None

XII. Adjournment

At 5:49 p.m., Mr. Baker made a Motion
to adjourn the meeting. Motion seconded by
Ms. Franks. Motion carried.

Motion

Respectfully submitted

Approved

David Wigginton, President

Jean Wright, Secretary