



OFFICIAL AWARDS NOMINATION FORM

Above & Beyond Service Awards and the Jane Marsh Disability Awareness Awards - 2011

For individuals and organizations in the Licking County community that significantly contribute to the well-being of people with developmental disabilities. Please use this form to submit nominations for either award. If you need additional space, please attach a narrative to this form when submitting it. Anonymous nominations will not be considered.

NAME OF NOMINEE (please print clearly): _____

NOMINEE ADDRESS/PHONE/E-MAIL: _____

NOMINATED BY (please print clearly): _____

ADDRESS/PHONE/E-MAIL: _____

Guidelines for nominations:

- The reason for the nomination must reflect outstanding contributions to a particular individual or group of individuals who are served by the Licking County Board of Developmental Disabilities.
- You may nominate an individual, agency, group or business located in Licking County. Current staff members of the Licking County Board of Developmental Disabilities are ineligible to receive awards. However, such employees are highly encouraged to submit nominations for others outside this organization.
- **The deadline to submit nominations is 9 a.m. Monday, Feb. 7.**
- Self-nominations and anonymous nominations will not be considered.
- Only one form is needed for either awards category. Our awards panel will assign winners to the proper category (Above & Beyond and/or Jane Marsh).
- We will carefully consider all nominations and notify winners well in advance of the March 24 awards luncheon so that they may be present to accept their awards. Please note that only those who are selected as award winners may receive an exclusive invitation to the ceremony -- space is limited at this event.
- Questions about this form, or any other issues pertaining to the LCBDD's annual awards program should be directed to Heather Odendahl, Public Information Manager, (740) 349-6588; or Heather.Odendahl@LCCountyDD.org.
- Each nomination must be signed and dated by its nominator.
- The following nomination must contain:
 - A detailed description of the individual's and/or group's involvement with people who have developmental disabilities.
 - A rationale for why this individual or group deserves to be recognized (please use the reverse side or an attached narrative if necessary).

Nominator's signature: _____ **Date:** _____